



Athabasca Denesųliné Né Né Land Corporation

The Athabasca Denesųliné Communications Technician

About the Organization:

The Athabasca Denesųliné Né Né Land Corporation (ADNLC) and the Athabasca Denesųliné Nations are currently seeking a Communications Technician to join the team in our Prince Albert office under the supervision of the Project Manager and Chief Negotiator/President of ADNLC. The ADNLC is finalizing negotiation of a Settlement Agreement with the Government of Canada covering their traditional territory that extends north of the 60th parallel into the Northwest Territories and Nunavut. The Settlement Agreement will constitutionally recognize the treaty rights and benefits of the Athabasca Denesųliné membership within their traditional territory. The Settlement Agreement must be approved by the Athabasca Denesųliné membership through a ratification vote, which will require an intensive period of communication and membership engagement.

Position Summary:

The Communications Technician will work with the ADNLC to implement the communications strategy of the three Athabasca Denesųliné Communities (Black Lake, Fond du Lac, Hatchet Lake). Translation into Denesųliné language, both written and verbal will be a large part of the work. The Communications Technician will be working with students, families, Elders, leadership, the ADNLC team and the ADNLC Board to communicate the terms and conditions of the Settlement Agreement prior to ratification vote. Assist in the development and implementation of strategies to address misconceptions regarding the agreement. Information meetings will be held with membership in each of the communities and major urban centres.

Principal Duties:

- Develop a good understanding of the Settlement Agreement and related subjects in order to effectively communicate to Denesųliné Membership.
- Translate communication tools from English to Denesųliné, both written and verbally
- Manage the dissemination of printed publications for education, development and administration purposes (e.g. newsletters, reports, brochures, posters, etc)
- Provide assistance to the Project Manager in the management of all social media participation, create an active and consistent presence online (e.g. Facebook, Twitter, etc).
- Prepare and coordinate placement of advertising for selected events or activities to promote maximum participation of membership (radio, TV, newspapers, etc.)
- Plan and organize engagements, media and external communication activities such as membership meetings, townhalls, leadership meetings, and other special events.
- Support the collection and maintenance of membership contact lists.

Chief Joseph Custer Reserve # 201

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Phone: (306) 953-7287 Fax: (306) 763-2973

- Collaborate with other ADNLC team members to organize, attend, and participate in community events and other relevant meetings.
- Other duties as directed by the Project Manager.

Qualifications we seek:

- Post-secondary education diploma,
- Excellent oral and written communication and presentation skills in both English and Denesųłiné.
- Experience and ability to work with Denesųłiné language computer programs.
- Ability to work effectively both independently and as part of a team.
- Knowledge of Denesųłiné First Nation communities and culture.
- Ability to build trust and establish relationships with diverse groups/organizations.
- Strong ability to utilize MS Office products and other software programs as needed.
- Comfort communicating in person, by phone and using virtual tools such as email, virtual meeting tools like MS Teams or Zoom.
- Experience in organizing initiatives and plan events.
- Ability to work under tight timelines and to meet deadlines without direct supervision.
- Requires personal vehicle and valid driver’s license.

Position term:

This is a one-year, fulltime term position with an opportunity to extend for a second year.

Deadline for Applications: February 17, 2023 @ 5:00 pm

- Salary: To commensurate with education and experience
- Benefits: Paid Vacation and a Comprehensive Group Insurance and Pension Plan

If you feel you have the demonstrated background and you meet the qualifications as listed above and are interested in learning more about this exciting opportunity, please submit a cover letter, current resume with dates specified, a photocopy of educational documents [i.e. diploma or degree], a list of three current references with phone numbers to:

Attention: Human Resource Generalist

PHONE: 306-314-6011

FAX: 306-763-2973

EMAIL ADDRESS: humanresources@adnlc.ca